

## Board of Management

**Monday 9 December 2024 (1315-1630)**

**Boardroom 1074b / Teams**

### Agenda

Time	Item	Lead	Paper
13.15	1. Welcome and Apologies  1b. Declarations of Interests and Connections	CS	Verbal
	2. Minutes of Previous Meetings and Matters Arising (Approval) <ul style="list-style-type: none"> <li>Monday 2 October 2023</li> <li>Confidential Minute</li> <li>Action Log</li> <li>Candy Munro, CDN, EER Report</li> <li>Guest Speaker - Karen Gray, SFC TQEF Assistant Director Learning and Quality <ul style="list-style-type: none"> <li>(Scottish Tertiary Quality Framework paper added for reference, D Dickson)</li> </ul> </li> </ul>	CS LG  CM  KG	Paper 2.1 Paper 2.1b Paper 2.2  Presentation  Presentation  Paper 2.3
	3. UWS - .. Project (Confidential)	PS/JC	Paper 3.1
	4. Annual External Audit Report ( <b>For Approval</b> )	AR/AH	Paper 4.1
	5. Letter of Representation and Draft Financial Statements ( <b>For Approval</b> ) <ul style="list-style-type: none"> <li>Management Accounts</li> </ul>	KH	Paper 5.1  Paper 5.2
	6. Annual Health and Safety Report	JM	Paper 6.1
	7. Student Association Report	HG/SS	Paper 7.1
<b>For Approval</b>			
	8. Audit Committee Annual Report	JR	Paper 8.1
	9. Strategic Risk Register <ul style="list-style-type: none"> <li>Risk Appetite</li> </ul>	LG	Paper 9.1 Paper 9.2

	10. Workforce Report (Confidential)	JM	Paper 10.1
<b>For Discussion</b>			
	11. Chair's Report	CS	Paper 11.1
	12. Principal's Report	JC	Paper 12.1
	13. Performance Report	DD/JM/ KH	Paper 13.1
	14. Commercial ..– <b>for Approval</b> (Confidential)	DD	Paper 14.1
	15. Committee Chairs Update (Key business/decisions) <ul style="list-style-type: none"> <li>• FGP</li> <li>• HR Sub</li> <li>• Remuneration</li> <li>• L&amp;T</li> <li>• Audit</li> </ul>	RN SI SI SH JR	Verbal
	16. Confidential Matter (Confidential – (excluding ELT/SLT members))	JC	Verbal
	17. ELT/SLT Performance Review (Confidential Non-Executive members only)	SI	Paper 17.1
<b>Starred items For Information only</b>			
	18. Committee Minutes * <ul style="list-style-type: none"> <li>• Finance and General Purpose</li> <li>• HR Sub Committee</li> <li>• Learning and Teaching</li> <li>• Audit Committee (to be circulated)</li> <li>• Remuneration Committee</li> </ul>	RN SI SH JR SI	Paper 18.1 Paper 18.2 Paper 18.3 Paper 18.5
	19. Self-Evaluation and Action Plan (SEAP)*	DD	Paper 19.1
	20. Estates Annual Report*		Paper 20.1
	21. Early Experience Student Satisfaction Report*		Paper 21.1
	22. Any Other Business	CS	Verbal
	23. Date of next meeting <ul style="list-style-type: none"> <li>• Monday 24 March 2025</li> </ul>	CS	Verbal