

## HR Sub-Committee

**Thursday 15 May 2025 (1500-1600)**

**Virtually by Teams**

### Agenda

<i>Time</i>	<i>Item</i>	<i>Lead</i>	<i>Paper</i>
	<b>1. Welcome and Apologies</b> <ul style="list-style-type: none"> <li>Declaration of Interests or Connections</li> </ul>	CM	Verbal
<b>For Approval</b>			
	<b>2. Minutes of Previous Meetings and Matters Arising</b> <ul style="list-style-type: none"> <li>6 March 2025</li> <li>Action Log</li> </ul>	CM LG	Paper 2.1 Paper 2.2
	<b>3. Committee Terms of Reference and business schedule</b>	LG	Paper 3.1
<b>For Discussion</b>			
	<b>4. People &amp; Transformation</b> <ul style="list-style-type: none"> <li>People Update (progress towards KPIs)</li> <li>EDI Update</li> </ul>	JM	Paper 4.1
	<b>5. Payroll Audit Report</b> <ul style="list-style-type: none"> <li>Payroll Processes Review</li> <li>Pay Bandings and Recruitment Review</li> </ul>	JM	Paper 5.1  Paper 5.2 Paper 5.3
<b>For Information only</b>			
	<b>6. AOCB</b>	CM	Verbal
	<b>7. Date of next meeting</b> <ul style="list-style-type: none"> <li>Thursday 11<sup>th</sup> September 2025</li> </ul>	CM	Verbal