

Board of Management-Remuneration Committee

Minute of the Meeting of the Remuneration Committee of the Board of Management of Dumfries and Galloway College held on Wednesday 7 August 2019 in Room 2089

Present:

Delia Holland (Chair)	Brian Johnstone
Ian White	Janet Brennan
Karen McGahan	

In attendance:

Ann Walsh, Secretary to the Board and Minute Taker

Joanna Campbell, Principal
Michael Youd, Head of HR – after adjournment during Item 5

1 Welcome and Apologies for Absence

The Chair of the Remuneration Committee welcomed all to the meeting. There were no apologies.

The Secretary to the Board confirmed the meeting was quorate with enough members present to allow decisions to be made.

2 Declaration of Interest

Members agreed to indicate declarations of interest as appropriate throughout the meeting. The Chair of the Board declared his interest, this being that any recommendation from this committee will be going to the Board for approval.

3 Minute of Previous Meeting

Item 5, first bullet point, the date should read 20 November 2018 (not 2019).

The Minute of the Remuneration Committee meeting held on 12 February 2019 was approved subject to the above correction.

JB requested that the number of members required to achieve a quorum is reviewed. The Chair suggested that the discussion be deferred as the time allocated for this additional meeting was required for agenda item number 5.

Action: This item to be followed up prior to the next meeting

4 Matters Arising

4.1 Head of HR to develop a grading structure for the Executive Team

Members agreed to defer this item to the next meeting of the Committee

Action: This item to be on the agenda for the next meeting

4.2 Development of a Template for the Principal's Objectives

Members agreed to defer this item to the next meeting of the Committee

Action: This item to be on the agenda for the next meeting

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5 Confidential Report for Committee Members Only

This item has been removed due to it containing sensitive personal information.

6 Any Other Business

This item has been removed due to it containing sensitive personal information.

7 Date and Time of Next Meeting

The date of the next meeting is Tuesday, 5 November 2019 at 2pm