

## Board of Management-Remuneration Committee

**Minute of the Meeting of the Remuneration Committee of the Board of Management of Dumfries and Galloway College held on Tuesday 6 March 2018 at 1 pm in Room 2009**

**Present:** Delia Holland (Chair) John Henderson  
Ian White

**In attendance:** Ann Walsh, Secretary to the Board  
Heather Tinning, Executive Team Assistant

### **1 Welcome and Apologies for Absence**

The Chair welcomed members to the meeting. Apologies were intimated on behalf of BJ.

The Secretary to the Board confirmed the meeting was quorate.

### **2 Declaration of Interest**

Members agreed to indicate declarations of interest as appropriate throughout the meeting.

### **3 Minute of Previous Meeting**

The Minute of the Remuneration Committee meeting held on 25 September 2017 was approved.

### **4 Matters Arising**

#### **4.1 Recommendation of College Development Network Remuneration Training**

The Regional Chair had recommended the training to other Board Members at the Board meeting of 10<sup>th</sup> October 2017. The Chair advised that all members of the Remuneration Committee had now completed the CDN online training module for Remuneration Committee Members

#### **4.2 Executive Team Pay Award - Recommended to the Board**

The Board approved the last Pay Award for the Executive Team at Board meeting of 10<sup>th</sup> October 2017

#### **4.3 Principal's Pay Award Recommended to the Board**

The Board approved the last Pay Award for the Principal at Board meeting of 10<sup>th</sup> October 2017

### **5 Principal's Interim Performance Review (Confidential Report for Committee Members only)**

**Decision:**

**Action:**

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### **6 Strategic Risk Register**

The Chair spoke to the Strategic Risk Register, which had been issued reporting on the new risk added:

- Risk No 14 – ‘Non-compliance with GDPR’  
Interviews will take place for a Data Protection Officer, to be based in College one day per week. Services to be shared with Ayrshire College and the Royal Conservatoire of Glasgow.

The Board Secretary advised that the Strategic Risk Register is now presented at every Board Committee meeting to allow for attention to be given on risks relevant to individual committees, this being good governance. Previously the Strategic Risk Register was only presented at the Audit Committee who have responsibility for ensuring that good systems are in place and remit the Register to the Board of Management for approval. The Chair spoke of her concern over the duplication of discussion with the Strategic Risk Register, having attended previous Committee meetings.

Members noted the Strategic Risk Register.

### **7 Any other business**

None.

### **8 Date and Time of Next Meeting**

The date and time of the next Remuneration Committee is Tuesday 5<sup>th</sup> February 2019 at 2 pm. Members will be notified if an earlier meeting is required to take place.