

## Board of Management Learning and Teaching Committee

**Date: 20 November 2018**

**Time: 2pm**

**Room: 2097**

### A G E N D A

			<b>Presented by</b>
1	Welcome and Apologies		PK
2	Declaration of Interest		PK
<b>2.05pm</b>	Update: <b>PRINCES Trust</b>		SAW/AM
3			
<b>2.20pm</b>	Minute of Meeting of 4 September 2018	(attached)	PK
4			
5	Matters Arising		
5.1	Employer Engagement, Measuring Effectiveness & Updates	(verbal)	SAW
5.2	A further visit to be arranged to The Bridge + Update	(verbal)	SAW
5.3	Class/Curriculum Rep functions - discussion	(verbal)	AG
5.4	Process for complaints not closed within 20 days	(verbal)	AG
5.5	Risks proposed for the Strategic Risk Register	(verbal)	AG
5.6	Colleges Scotland Parliamentary Reception	(verbal)	PK
<b>2.35pm</b>	<b>Part A: For Discussion, decision and approval</b>		
6	Curriculum Development Plan 2019/20 Update	(verbal)	SAW
7	Evaluative Report and Enhancement Plan (EREP), 2018-19	(attached)	AG
<b>2.50pm</b>	<b>Part B: Risk Management</b>		
8	Strategic Risk Register	(attached)	AG
<b>3pm</b>	<b>Part C: Regular Reporting/Monitoring</b>		
9	Student Association		
9.1	Student Association Update Report	(attached)	NV
9.2	SA Strategic and Operational Plan 2018-19	(attached)	NV
10	SI – How Good is our College		
10.1	Student Satisfaction and Engagement Survey	(attached)	AG
10.2	Learner ‘How Did We Do’? Survey 2018-19	(attached)	AG
11	Developing the Young Workforce (DYW) Update	(attached)	SAW
12	5 Year Curriculum Plan	(attached)	SAW
13	SI - Regional Outcome Agreement		
13.1	College Regional Outcome Agreement 2018-19 Update	(attached)	SAW
13.2	Outcome Agreement Measures Table	(attached)	SAW
13.3	Key Performance Indicators (KPIs) Update	(attached)	AG
<b>3.30pm</b>	13.4 Articulation	(attached)	JW
	13.5 Senior Phase Work with the Schools	(attached)	SAW

**Part D: For Information**

14	SI - Learning and Skills		
	14.1	SI: Heads of Curriculum Updates	(attached) JW & SAW
	14.2	Curriculum Update	(attached) SAW
	14.3	Learner Support and Guidance Procedure – final document	(attached) SAW
<b>3.45pm</b>		SI SOSEP Project - L&T Specific Update	(verbal) SAW
15			
16		Any Other Business	
<b>4pm</b>		Date and Time of Next Meeting – 26 February 2019 at 2pm	
17			