

Date: 8 October 2019

Time: 1pm – 4pm

Room: 1074b

Indicative Time	A G E N D A		Presented by:
1pm	1	Welcome and Apologies for Absence	BJ
	2	Declaration of Interest	BJ
	3	Presentation - (deferred)	
1.30pm	4	Minutes of Board Meetings:	
	4.1	Minute of Board Meeting of 4 June 2019	(attached) BJ
	4.2	Confidential to Board Members Only: Minute of Special Meeting of the Board – 14 August 2019	(to be tabled) BJ
	5	Matters Arising/Actions Log (actions not included on the agenda)	(attached) AW
		Matters for decision	
1.40pm	6	Matters for decision from the Finance & General Purposes Committee	
	6.1	Revised College Budget for 2019/20	(attached) KMcG/JC/KH
	6.2	Confidential to Board Members Only: Financial Forecast Return (FFR) to SFC	(attached) KMcG/JC/KH
2pm	7	Matters for decision from the Board Development Committee	
	7.1	Succession Planning	(attached) BJ
	7.2	Chair Recruitment Update	(verbal) AW
	7.3	Draft Board Development Plan 2019-20	(attached) BJ/AW
	8	Strategic Risk Register	(attached) JC
2.20pm		Matters for discussion	
	9	Follow Up to Joint Board Meeting	
	9.1	Update from Joint Board Meeting	(verbal) BJ
	9.2	Tertiary Education Model	(attached) JC
	10	SoSEP – Progress to Date	(attached) JC/AG
	11	Regional Chair’s Report	(attached) BJ
	12	Principal’s Report	(attached) JC
	13	President of Student Association Report	(attached) NV
3.05pm		Tea/Coffee	
		Matters for attention from Board Committees	
3.20pm	14	Draft Minutes / Matters for attention from meetings held since the last Board Meeting	
	14.1	Draft Minute -Board Development Committee of 4 July 2019	(attached) BJ
	14.2	Draft Minute-Learning & Teaching Committee of 17 September 2019	(attached) PK
	14.2.1	Key Points of Note for the Board	(attached) PK
	14.2.2	Enhancement Plan Update – September 2019	(attached) PK

	14.3	Draft Minute-Finance & General Purposes Committee of 17 September 2019	(attached)	KMcG
	14.4	Draft Minute- Audit Committee of 1 October 2019	(attached)	HC
	14.4.1	Internal Audit Plan 2019-20	(attached)	HC
3.45pm		Matters for information		
	15	Board Links, Learning for Leading Scheme - Update	(verbal)	AW
	16	Good Governance Implementation Plan	(attached)	AW
	17	Agenda items for Next Board Meeting	(verbal)	BJ
3.55pm	18	Any Other Business		
4pm	19	Date and Time of Next Meetings: – Tuesday 10 th December 2019 (1-5pm) Tuesday 17 th March 2020 (1-5pm) Tuesday 2 nd June 2020 – venue Stranraer – (time tbc) Board Strategic Planning Day: - 29 October 2019, 10am – 3pm (This replaces the Development Day planned for 21 st January 2020)		

Note 1: Draft Minutes of Board and Committee meetings are not available on the college website until approved by the appropriate meeting.

Note 2: The following minutes have been approved since the last Board Meeting. These are either circulated with this agenda or are to follow (to arrive before the meeting)

20.2	•	Approved Minute, Remuneration Committee Meeting, 12/02/19	(circulated with agenda)
20.3	•	Approved Minute of Learning & Teaching Committee of 14/05/19	(circulated with agenda)
20.4	•	Approved Minute of Finance & General Purposes Committee Meeting of 14/05/19	(circulated with agenda)
20.5	•	Approved Minute of Audit Committee Meeting of 21/05/19	(circulated with agenda)